



## HARVARD SEWER COMMISSION

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### MINUTES

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Wednesday, May 29, 2013  
Town Hall Meeting Room

*Cindy Russo, Chair*     *Kyle Hedrick*     *Rick Maiore*

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#### *Present*

Commissioners: Cindy Russo; Kyle Hedrick; Rick Maiore

Others: Tim Bragan, Town Administrator; Glen Frederick, Harvard UU Fellowship Building; Janet Beaty, 5 Oak Hill Road

*The meeting was called to order by Ms. Russo at 9:10 a.m.*

#### **Hearing: Change in size - HUUC Fellowship Building, 7 Elm Street**

Mr. Frederick explained that since May 1, 2009, after the building of a new structure, the Fellowship Building has increased in size by 40%. The increase in size has resulted in events with a capacity for more people - e.g., Harvard Schools Trust Gala Dinner had a showing of 125 guests where previously the space would have been filled with 85 people. In addition to the Gala, the building also hosts a COA exercise group and a variety of other functions that indicate a demonstrable benefit to the town. Mr. Maiore made a motion to accept the change in use (size); seconded by Mr. Hedrick. Vote aye, unanimous.

Mr. Frederick also inquired about the visibility of the warning light. After discussion, it was agreed that, as long as it is possible, a junction box will be used to power an indication light visible from the building's driveway. Mr. Frederick will consult with the engineers and parts distributor.

Ms. Russo requested a motion to approve the application for access permit from the HUUC Fellowship Building subject to the approval of the Selectman for change of use. So moved by Mr. Hedrick; Mr. Maiore seconds; vote, aye, unanimous.

#### **Public Comment**

Janet Beaty, 5 Oak Hill Road: A gas line was discovered in the area where sewer –related materials need to be placed. National Grid will be coming on June 10 and Ms. Beaty wanted to confirm that everything was in place (application has already been submitted) allowing her to move forward. The Commission did not find anything that would delay the process. Mr. Hedrick moved to approve Ms. Beaty's application. Mr. Maiore seconds; vote aye, unanimous.

#### **Town Administrator's Report and Update**

Mr. Bragan reported that the DEP came out last week and did a review. No significant issues were noted. After receipt of an approval letter from Mr. Boyer of the DEP, Mr. Bragan indicated, the project will have closure.

### **Review Pending Applications for Connection Permits**

- 5 Oak Hill Road, Janet Beaty; approved
- 5 Old Littleton Road, Constance McClellan; approved

### **Review Pending Applications for Drain Layer's Licenses**

- No applications to approve.

### **Issues Relating to Connection**

- Nothing to report.

### **Water Commission – Bromfield Softball Field**

- Mr. Bragan stated that the Park & Recreation Committee has requested permission to access water through the water fountain on this field of the HES grounds. The Committee would like to install an irrigation system for the softball playing field. Mr. Bragan will inquire with DPW to find out if it would be better to tap into a nearby fire hydrant. The Commission will move to vote after the DPW confirms the best tap location.

### **Approval of Minutes from May 15, 2013**

Mr. Hedrick moved to approve the minutes as amended, Mr. Maiore seconds. Vote aye, unanimous.

Mr. Maiore motioned to adjourn at 9:50 a.m.; Mr. Hedrick seconded; vote aye, unanimous.

The next scheduled Commission meeting is Wednesday, June 11, 2013  
9 a.m. in the town hall meeting room.

*Respectfully submitted by Paige O'Brien*